

CHELAN COUNTY COMMISSIONERS  
MINUTES OF MARCH 6&7, 2023

**Monday, March 6, 2023**

**9:00 A.M. Opening – Pledge of Allegiance**

Commissioner Overbay calls the meeting to order acting as Chairman ProTem. Present for session is Commissioner Smith, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity. *Commissioner Gering is excused from session.*

**Public Comment Period – No Comments Provided**

**9:03 A.M. Consent Agenda**

Upon motion and second by Commissioners Smith and Overbay, the Commission unanimously approved the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Adrian Pena, Regional Justice Center, New Hire
  - b) Cassady Reeves, Juvenile Detention, Step Increase
  - c) Sheryl Atkerson, District Court, Retirement
  - d) Eunice Reyes, Clerk, Step Increase
  - e) Margaret Walters, Human Resources, Promotion
  - f) Sasha Sleiman, Economic Services, Promotion
  - g) Ron Cridlebaugh, Economic Services, New Hire
  - h) Apolonio Velasco Rivera, Parks, Rehire
  - i) Anders Wiggum, Sheriff, New Hire
  - j) Linda Read, Expo/Fair, Minimum Wage Increase
  - k) Allen Nunn, Expo/Fair, Wage Increase
4. Donation of 132 hours of Annual Leave for Public Works employee

**9:04 A.M. Board Discussion**

- City of Leavenworth Council Meeting
- Legislative Steering Update
- MegaKittrick Ribbon Cutting Event tomorrow
- Meeting with USFS and Kittitas, Yakima and Okanogan County

**9:23 A.M. Executive session**

Upon motion and second by Commissioners Smith and Overbay, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**9:28 A.M. Move back to regular session**

**10:07 A.M. County Administrator Cathy Mulhall**

**Discussion**

1. HR Update
  - Executive Session: Performance of a Public Official
2. Administrative Update

**10:08 A.M. Action**

Upon motion and second by Commissioner Smith and Overbay, the Commission unanimously approves the action items as follows:

1. Interlocal Agreement for the Funding of a Regional Sports Complex Feasibility Study 20230306A5-1
2. 202303-4AgARPA – Agreement – Hunterwood Orchard 20230306A2-1
3. 202303-5AgARPA – Agreement – KD Kel 20230306A2-2
4. 202303-7AgARPA – Agreement – Lake Godess 20230306A2-3
5. 202303-8AgARPA – Agreement – Manchester Road Cider Company, LLC 20230306A2-4
6. 202303-10AgARPA – Agreement – Sevas & Sons Orchards 20230306A2-5
7. 202303-6ARPA – Agreement – Our Valley Our Future 20230306A2-6
8. 202303-8ARPA – Agreement – Small Miracles Community Outreach 20230306A2-7
9. 202303-11ARPA – Agreement – The Lions Club Foundation 20230306A2-8
10. 202303-13ARPA – Agreement – Wenatchee Valley YMCA 20230306A2-9
11. Notice to Vendors 20230306H6-1
12. Juvenile Center Request to hire above Step 4 20230306B4-2

**10:10 A.M. Executive Session**

Upon motion and second by Commissioners Smith and Overbay, the Commission unanimously approves to move into a 30 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**Extend Executive Session by 20 minutes – Public Notified**

**11:00 A.M. Move back to regular session**

**Natural Resources Director Mike Kaputa**

**Discussion**

1. Letter of intent with Droneseed, LLC, for Stemilt and Nason Ridge reforestation services
2. Work contract with 5 Star Forestry, LLC, for Nason Ridge Community Forest tree planting

3. Timberland services agreement with American Forest Management for Stemilt Section 23 harvest administration
4. Agreement with Chelan County PUD Tributary Committee for Cascade Orchard Irrigation Company project

**11:15 A.M. Action**

Upon motion and second by Commissioner Smith and Overbay, the Commission unanimously approves the action items as follows:

1. Letter of intent with DroneSeed, LLC, for Stemilt and Nason Ridge reforestation services 20230306A5-2
2. Work contract with 5 Star Forestry, LLC, for Nason Ridge Community Forest tree planting 20230306A5-3
3. Timberland services agreement with American Forest Management for Stemilt Section 23 harvest administration 20230306A5-4
4. Agreement with Chelan County PUD Tributary Committee for Cascade Orchard Irrigation Company project 20230306A5-5

**Continued Natural Resources Discussion**

- EPA Columbia River Restoration Workgroup Toxics Issues
- Meeting with USFS and Kittitas, Yakima and Okanogan County – *Mike K. will attend in place of Commissioner Overbay this week*

**11:35 A.M. Recess**

**1:30 P.M. Jail Director Chris Sharp Discussion**

1. Departmental Update

**2:00 P.M. Recess**

**2:33 P.M. PUBLIC HEARING (Cont. 2/27):** Amendments to Chelan County Code Chapter 3.25 Department of Fire Prevention and Investigation  
Commissioner Overbay opens the continued public hearing. Members of the public join via zoom. Fire Marshal Stephen Rinaldi provides proposed amendments.

**3:07 A.M. Action**

Upon motion and seconded by Commissioners Smith and Overbay, the Board unanimously approves to continue the Public Hearing for the Amendments to Chelan County Code Chapter 3.25 Department of Fire Prevention and Investigation to March 14<sup>th</sup> at 11:00 A.M.

**3:10 P.M. Board Recesses until Tuesday**

**Tuesday, March 7, 2023**

*Commissioner Gering is excused from Tuesday session*

9:00 A.M. **Sheriff Mike Morrison**

**Discussion**

1. Departmental Update
2. Request for code enforcement parking
3. Purchase of BHU vehicle

9:22 A.M. **Community Development Interim Director Deanna Walter**

**Discussion**

1. Department update
2. Refund Request for CPA submitted by Kenneth Britt for \$1080.00 SP 23-083

9:25 A.M. **Action**

Upon motion and second by Commissioner Smith and Overbay, the Commission unanimously approves the action items as follows:

1. Refund Request for CPA submitted by Kenneth Britt for \$1080.00 SP 23-083

20230306B4-3

9:30 A.M. **Public Works Director Eric Pierson**

**BID OPENING:** Bid Opening closed to further bids by Commissioner Overbay at 9:30 A.M.

9:32 A.M. **BID AWARD:**

**Supplying Low VOC Waterbourne Paint and Glass Beads**

Two bids were presented on February 28, 2023. After review by Public Works insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Sherwin-Williams as low bidder at a total bid of \$206,008.26.

**Supplying Hot Mix Asphalt**

Two bids were presented on February 28, 2023. After review by Public Works insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Central Manufacturing, Inc. as low bidder at a total bid of \$185,128.02.

**Supplying Emulsified Asphalt Products (CRS-2P)**

Three bids were presented on February 28, 2023. After review by Public Works insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Albina Asphalt at a total bid amount of \$752,156.50.

Moved by Commissioner Smith, seconded by Commissioner Overbay and carried, that the Board award:

- Low VOC Waterbourne Paint and Glass Beads to Sherwin-Williams at a total bid of \$206,008.26; 20230306B1-1
- Supplying Hot Mix Asphalt bids to Central Manufacturing, Inc. at a total bid amount of \$185,128.02; and 20230306B1-2
- Supplying Emulsified Asphalt Products (CRS-2P) to Albina Asphalt at a total bid amount of \$752,156.50. 20230306B1-3

**BID OPENING:** *Closed at 9:30 A.M. by Commissioner Overbay*

**9:33 A.M. Brush Grinding at Multiple Sites (2023-2024)**

Three bids received as follows; Standard Pallet Co. at \$173,291.03; Salty Excavation at \$299,000.00; and Gibson and Son at \$157,035.00.

Bid documents referred to Public Works Department to ensure bids meet specifications.

**9:36 A.M. Action**

Upon motion and second by Commissioners Smith and Overbay, the Commission unanimously approves to accept the bids as presented, bid to be awarded March 14, 2023 on Public Works agenda time.

**9:37 A.M. Supplying Crushed Aggregate for Seal Coat**

One bid received from Central Washington Asphalt as follows:

Cashmere site: \$45 per unit/\$57,263.63 total; Chelan site: \$58 per unit/\$105,841.59 total; Entiat site \$63 per unit/\$57,994.65 total; Leavenworth site: \$62 per unit/\$76,882.17; and Wenatchee site: \$42 per unit/\$98,249.76 total.

Bid documents referred to Public Works Department to ensure bids meet specifications.

**9:42 A.M. Action**

Upon motion and second by Commissioners Smith and Overbay, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Public Works agenda time.

**Discussion**

1. Letter of Support-FY 24 Appropriations Spending Request (Totem Pole Improvement Project)

**9:45 A.M. Action**

Upon motion and second by Commissioner Smith and Overbay, the Commission unanimously approves the action items as follows:

1. Letter of Support-FY 24 Appropriations Spending Request (Totem Pole Improvement Project) 20230306C8-2

**9:46 A.M. Adjourn**

Board adjourns until Monday, March 13, 2023.

Weekly Voucher Approval for Payment	20230306B4-1
Current Expense	\$618,802.98
Other Funds	<u>\$895,286.76</u>
Total All Funds	\$1,514,089.74

BOARD OF CHELAN COUNTY COMMISSIONERS

TIFFANY GERING, CHAIRWOMAN

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CARLYE BAITY, Clerk of the Board